



SAINT MARY CATHOLIC CHURCH

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June 24, 2010

Dear Parishioners,

As you know the Councils of St. Mary and St. John the Baptist parishes have been working closely together to look at efficiencies to be gained by sharing services and resources. We are writing to keep you up to date on some of the things that we have done, and will be doing in the very near future.

We have hired a Business Manager, John Kiefer. This position will help to take some items off of Father Paul's plate so that he can concentrate more on the Spiritual side of his true calling from the Lord as a priest. John's primary responsibilities include financial, personnel and facilities management. As you have heard this past weekend, we have also added Deacon Rick Dvorak to our team (both parishes) to assist Father.

We have also restructured the parish office positions in order to be more efficient and cost effective for our two parishes. We have eliminated the duplication of a Secretary and Bookkeeper position and have created two new positions as Bookkeeper and Secretary responsible for handling the duties for both parishes. In doing so, we are hoping not only to reduce costs, but also to save on the way that we purchase and account for the items that are needed on a daily basis to operate both of the parishes and to once again simplify things for Father.

Jane Julius will be the new Secretary for both parishes and Jean Sell will be the new Bookkeeper for both parishes. It is with a heavy heart that St. Mary Parish says thank you and good luck to Mary Gyrion as she has decided to retire at this time. St. John Parish echoes the same to Patty Bork for her years of dedicated service.

The restructured staff will be located at the St. Mary campus, while the Faith Formation, Youth Ministry, and RCIA team located at the St. John campus. The phone number for both parishes will be 920-725-7714. (For your convenience when visiting the Parish Offices located at St. Mary, please use the 3rd St. parking lot and rear building entrance.)

The combined Parish Office at St. Mary will open at 8 a.m. on Tuesday July 6th, following the July 4th holiday. The parish office at St. John will be closed at 3 p.m. on Wednesday June 30th. The physical relocation of office files and equipment will take place on July 1st and 2nd. SCRIP sales will not be available during the move on July 1st and 2nd so please plan accordingly. Telephone calls to either Parish office will be answered on July 1st and 2nd.

Although change is sometimes difficult to accept, we ask for your prayers and patience and positive support as we move forward and become more vibrant and financially sound parishes.

May God continue to bless our Parishes and all of our Parishioners!